



वस्त्र समिति
भारत सरकार, वस्त्र मंत्रालय
Textiles Committee
Government of India, Ministry of Textiles

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CIRCULAR

No. SAMARTH/RSA-CAT/30/2020

Dated: 24th January, 2020

**Sub : Nomination of Candidate New Trainer for Training of Trainer (ToT)
under SAMARTH- reg.**

The Textiles Committee is the Resource Support Agency (RSA) to carry out the identified activities under SAMARTH Scheme. One of the important pre-requisite for starting training program is to conduct Training of Trainers (ToTs) of the Implementing Partners empanelled by the MoT.

2. As per Clause 3.7 of SAMARTH Scheme guidelines, Training Centres will be run by qualified trainer and support staff. The capacity of trainers shall be enhanced through a comprehensive ToT programme. In this connection a comprehensive ToT Protocol will also be shared with all the stakeholders in due course. For conducting the ToT programme, the RSA has already empanelled 2 ToT agencies for Garment sub sector, details of which are enclosed as **Annexure-I**.
3. ToT is a 5 day programme wherein the identified trainer will undergo training which include one day Domain Skill Training, three day Platform Skill Training and one day Assessment. The proposed trainer's Travel cost , Lodging & Boarding will be borne by the Trainer/Implementing Partner. The MoT is subsidising the ToT programme bearing 50% of its cost.
4. As, the Implementing Partners have already been allotted targets for training under different sectors/ sub sectors in the NSQF approved & aligned courses, it is required that each IP should nominate individual Trainers for each of the training centre / classroom identified by you for completing your targets. For easy understanding of types of trainer, followings are the types of Trainers:

- (i) **Candidate New Trainer (CNT):** A Candidate New Trainer is one who meets the prescribed education qualification & relevant industry

experience (as per Infrastructure Requirement – Entry Level of RSA) and would be required to undergo **5 days** ToT programme.

- (ii) **Candidate Existing Trainer (CET):** A Candidate Existing Trainer is one who is trained and approved by any of the textile related SSC's (valid ToT certificate with minimum 6 months validity remaining) and meets the prescribed education qualification, industry experience in the related sub-sector/job roles (as per Infrastructure Requirement – Entry Level of RSA). Such candidates need to undergo only 1 day Assessment instead of whole 5 Days ToT program.

5. Based on the types of trainer according to eligibility criteria, the IP's may nominate the Trainer for CNT with due diligence checking the eligibility criteria and may forward the supporting documents (like Passport size photo, Education proofs, Experience proofs, Copy of Aadhar cards, PAN cards, etc.) to the RSA (RSA, Textiles Committee, P. Balu Road, Prabhadevi Chowk, Prabhadevi, Mumbai-400025) using enclosed Know Your Trainer (KYT) form (**Annexure- II**), which can also be downloaded from Textiles Committee website (www.textilescommittee.nic.in) along with Non-refundable fee of Rs. 5000/- Plus 18% GST per CNT per ToT programme. For **Candidate Existing Trainer (CET)**, separate intimation will be sent to you soon for forwarding nomination. The payment may be made either in the form of DD drawn in favour of Textiles Committee, Payable at Mumbai or through NEFT as per following credentials:

| | |
|----------------------------|---------------------|
| Name of the Account Holder | TEXTILES COMMITTEE |
| Account No | 10865756128 |
| Bank Name | State Bank of India |
| Branch | Worli (North) |
| IFSC Code | SBIN0000290 |
| Account Type | CURRENT A/C |
| BRANCH Code | 0290 |
| MICR Code of bank | 400002088 |

Note: Please forward the proof of payment along with KYT

6. In case of any clarification, the same can be obtained through email: tcrsaisds@gmail.com or on phone No. 022- 66527519/608 during working hours.


(Ajit B. Chavan)
Secretary

Annexure-I

| List of Training Trainers (ToT) Agencies Under Samarth | | | | | | | |
|--|-------------|--|-------------------------|-------------------------------|--|---|-------------------------|
| Sr. No. | Agency Code | Name of the Applicant Agency | Contact Person | Contact No. | E-mail ID | Address | Approved for Sub-sector |
| 1 | 001 | The Apparel Training And Design Centre | Dr. Darlie Koshy | 0124 4659511, 0124 4659538 | totacademy-nho@atdcindia.co.in | National Head Office: Paridhan Vikas Bhavan, P-50, 3rd Floor, Institution Area Sector-44, Gurugram-122002, Haryana | Garmenting |
| 2 | 002 | Gunina Solutions | Shri Shalabh Srivastava | 0124-4192876 | shalabh@gunina-solutions.com , contact.guninasolutions@gmail.com | 227/271, Ward No. 1, Tikkampur, Vishnu Garden, Gurugram - 122001, Other Add - 615a, Arcadia Business Tower, Sector 49, Gurugram – 122018, Haryana | Garmenting |



**FORM - 13
KNOW YOUR TRAINER (KYT)**

Annexure - 2



**RESOURCE SUPPORT AGENCY
Scheme for Capacity Building in Textiles Sector - समर्थ (Samarth)
of Ministry of Textiles, Government of India**

(To be filled in capital letters only)

| | | | | |
|--|--|---|---|---|
| TYPE OF TRAINER (Please ✓) | <input type="checkbox"/> New Trainer <input type="checkbox"/> Existing Trainer | | | Please Attach recent pass port size Photo and sign across it. |
| PREFERRED RSA SUB-SECTOR /JOB ROLES TO BE OPTED FOR TRAINING | | | | |
| NAME OF TRAINER | | | | |
| ADDRESS OF TRAINER | | | | |
| TRAINER MOBILE NUMBER AND MAIL-ID | | | | |
| TRAINER QUALIFICATION (Please attach attested copy of proof of qualifications) | | | | |
| NO. OF YEARS OF EXPERIENCE IN RELEVANT FIELD (Please attach valid proof) | | | | |
| PROPOSED STATES FOR TRAINING | | | | |
| WHETHER APPROVED BY ANY TEXTILE RELATED SSC? YES/NO (IF YES, SPECIFY JOB ROLE (Please attach valid proof) | | | | |
| AMOUNT PAID & TRANSACTION NO. | | | | |
| AADHAAR No. | | | | |
| PAN CARD No. | | | | |
| TRAINER SPECIMEN SIGNATURE | 1 | 2 | 3 | |
| NAME OF IMPLEMENTING PARTNER | | | | |
| NAME & SIGNATURE OF AUTHORIZED SIGNATORY WITH OFFICE SEAL/STAMP | | | | |
| FOR RSA USE ONLY | | | | |
| VERIFIED BY | | | | |
| APPROVED BY | | | | |
| ALLOTTED CODE OF TRAINER (UID) | | | | |
| *Attach relevant documents proofs of eligibility criteria viz. education proofs, experience proofs, ToT proofs (if applicable), Aadhar card photocopy, PAN card Photocopy etc. | | | | |