

TEXTILES COMMITTEE  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk  
Prabhadevi, Mumbai - 400 025

No. 28(1)/2017-AD

Date: 26.06.2019

**OFFICE ORDER**

**Sub:** Transfer Policy in respect of Technical Officers/Officials of the Textiles Committee.

The transfer policy in respect of the Technical Officers/ Officials of Organization of the Textiles Committee shall be as under:

1. The normal tenure of Technical Officers/ Officials of the Regional Offices of Textiles Committee in any particular station will be 5 years and 10 years in the designated zone as at **Annexure-I**.
2. A minimum of 5 years service in whole of tenure is essential at the Head Quarter in Mumbai.
3. The Officers/Officials working in sensitive posts will be rotated every 3 years as per instructions of Central Vigilance Commission.
4. Request transfer will be considered only on compelling grounds after completion of 2 (two) years in the new station.
5. Any officer / official who have 2 years of service to retire, he/she will not ordinarily be covered under rotation transfers, unless he/she opts for transfer himself/herself or there are pressing administrative exigencies.
6. The cutoff date for determining the combined continuous service in a particular station will be 31<sup>st</sup> March of every year or as has been explicitly decided in writing for that particular year.
7. Routine administrative transfer should, as far as possible, be done between 1<sup>st</sup> April and 31<sup>st</sup> May of every year.

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8. When transfer is effected on request of the employee, he/she will not be eligible for TA/joining time irrespective of the duration of the stay at the place of posting.
9. While considering transfer, inter-alia, following yardsticks will be taken into consideration
  1. Duration of stay at one regional office & zone.
  2. Performance
  3. Complaints, if any, against official
  4. Staff position viz shortage and excess staff in concerned section/RO
  5. Administrative Exigencies
  6. Requirement of knowledge of local / regional language.
10. "Tenure" indicates the maximum duration of permissible stay. In exceptional cases if it is considered desirable in public interest and administrative exigencies, to retain/ to transfer any officer beyond/before the above prescribed tenure, such retention/transfer can be considered for reason to be recorded in writing.
11. As per Rule 20 of CCS(Conduct) Rules, 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998, no government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under the Government.
12. This is in supersession of Office Memorandum of even number dated 17 June 2017.

  
(Ajit B. Chavan)  
Secretary

To:

1. All HOD at Hqrs.
2. Officer in charge of Regional Offices
3. All Sections at H.Q., Mumbai
4. Guard File
5. PA to Secretary

2801

Annexure-I

**Zone wise location of Headquarters / Regional Offices /  
Extension Counter of Textiles Committee**

**A. Headquarters: Mumbai**

**B. Zones:**

<b>Zone 1</b>	1. Srinagar 2. Ludhiana 3. Panipat 4. Delhi - NCR
<b>Zone 2</b>	1. Jaipur 2. Ahmedabad 3. Surat 4. Mumbai - JNPT 5. Ichalkaranji
<b>Zone 3</b>	1. Kanpur 2. Varanasi 3. Kolkata 4. Bhubaneswar
<b>Zone 4</b>	1. Nagpur 2. Hyderabad 3. Indore 4. Solapur 5. Guntur
<b>Zone 5</b>	1. Chennai 2. Bangalore 3. Kannur 4. Cochin
<b>Zone 6</b>	1. Tirupur 2. Coimbatore 3. Madurai 4. Karur 5. Tuticorin

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2791

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
Prabhadevi, Mumbai 400025

No. 28(1)/2022/AD

Date: 19.12.2022

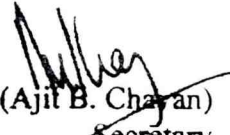
**Office Order**

The under mentioned transfer and posting of the Officer in the same capacity, as mentioned against his name is ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1)	Shri Rahul Swaroop Verma	QAO (EP&QA)	Mumbai	Kanpur

2. Since, the Officer is under request transfer, he shall not be paid TA/DA, Joining time etc as admissible under rules. The aforesaid Officer may be relieved on or before **23.12.2022 (A/N)** or otherwise, he shall stand relieved on **23.12.2022** automatically. He shall continue to assist the Director (MR), Textiles Committee in the ground work related to remaining 18 QCO's through virtual mode until permanent arrangement is made.

3. As per Rule 20 of the CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998, "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government."

  
(Ajit B. Charan)  
Secretary

To

**Individual concerned**

**Copy for information to:**

- |                            |                       |
|----------------------------|-----------------------|
| (1) All HODs at HQ         | (5) P.A. to Secretary |
| (2) C.A.O                  | (6) Personal file     |
| (3) Vigilance Cell         | (7) Seniority Roster  |
| (4) Concerned RO / Section | (8) Guard file        |

2281

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
Prabhadevi, Mumbai 400025

No. 28(1)/2022/AD

Date: 10.01.2023

**Office Order**

The under mentioned transfer and postings of the Officer in the same capacity, as mentioned against his name is ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1)	Shri Govind Prasad	AD (EP&QA)	Mumbai	Jaipur

2. Since, the Officer is under request transfer, he shall not be paid TA/DA, Joining time etc as admissible under rules. The aforesaid Officer may be relieved on or before **13.01.2023 (A/N)** or otherwise, he shall stand relieved on **13.01.2023 (A/N)** automatically. He shall also be the Officer In-charge of Regional Office of the Textiles Committee, Jaipur from the date he reports at Jaipur Office.

3. As per Rule 20 of the CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998, "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government."

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

Copy for information to:

- |                            |                       |
|----------------------------|-----------------------|
| (1) All HODs at HQ         | (5) P.A. to Secretary |
| (2) C.A.O                  | (6) Personal file     |
| (3) Vigilance Cell         | (7) Seniority Roster  |
| (4) Concerned RO / Section | (8) Guard file        |

2221

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
Prabhadevi, Mumbai 400025

No. 28(1)/2022/AD

Date: 11.01.2023


**Office Order**

The under mentioned transfer and postings of the employees in the same capacity, as mentioned against their names are ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1.	Shri Vijay Babu Gaur	QAO (Lab)	Hyderabad	Jaipur
2.	Shri Shani Pathak	Jr. QAO (Lab)	Mumbai	Delhi-NCR

2. Since, the Officials are under request transfer, they shall not be entitled for the joining time, TA/DA etc, as admissible under the rules. The Official at para 1 above may be relieved **on or before 27.01.2023 (A/N)**. Otherwise, they shall stand relieved **w.e.f. 27.01.2023 (A/N)** automatically.

3. As per Rule 20 of CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998 "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

Copy for information to:

- |                    |                               |                       |                      |
|--------------------|-------------------------------|-----------------------|----------------------|
| (1) Concerned HODs | (3) Vigilance Cell            | (5) P.A. to Secretary | (7) Seniority Roster |
| (2) C.A.O          | (4) Concerned RO /<br>Section | (6) Personal file     | (8) Guard file       |

228/c

**TEXTILES COMMITTEE**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk  
Prabhadevi, Mumbai – 400 025.

No.28/1/2022/AD

Date: 11/1/23

*Office Order*

In Administrative Exigency and in Public Interest, Shri Keshavamurthy, Quality Assurance Officer (EP&QA), presently posted in the EP&QA Section, Textiles Committee, Mumbai is hereby transferred in the same capacity to the Total Quality Management Division, Textiles Committee, Mumbai with immediate effect.

  
(Ajit B. Chavan)  
Secretary

To  
Shri Keshavamurthy,  
Quality Assurance Officer (EP&QA),  
EP&QA Section,  
Textiles Committee,  
Mumbai.

Copy to:-

1. Concerned HoD / Section
2. P. A. to Secretary
3. Personal file
4. Guard file



2356

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
Prabhadevi, Mumbai 400025

No. 28(1)/2022/AD

Date: 12.01.2023

**Office Order**

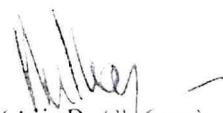
The under mentioned transfer and postings of the employees in the same capacity, as mentioned against their names are ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1.	Shri P. Subbiah	QAO (EP&QA)	Coimbatore	Tirupur
2.	Shri Avishek Kumar Sharma	QAO (EP&QA)	Surat	Kolkata
3.	Shri Sagar Kumar Behera	QAO (EP&QA)	Tirupur	Kolkata
4.	Shri D. K. Dhawal	QAO (EP&QA)	Kolkata	Ludhiana
5.	Shri Ravindra N. Kore	QAO (EP&QA)	Mumbai	Surat

2. Since, the Officials are under request transfer (**except Sr. No. 5**), they shall not be entitled for the joining time, TA/DA etc, as admissible under the rules. The Officials at para 1 above may be relieved **on or before 27.01.2023 (A/N)**. Otherwise, they shall stand relieved **w.e.f. 27.01.2023 (A/N)** automatically. Shri Ravindra N. Kore shall also be the Officer In-Charge of the Regional Office of the Textiles Committee, Surat from the date he reports at Surat Office.

3. As per Rule 20 of CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998 "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.

4. This issues with the supersession of earlier order of even number dated 11.01.2023 issued in this regards.

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

Copy for information to:

(1) Concerned HODs  
(2) C.A.O

(3) Vigilance Cell  
(4) Concerned RO /  
Section

(5) P.A. to Secretary  
(6) Personal file

(7) Seniority Roster  
(8) Guard file

224/c

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
Prabhadevi, Mumbai 400025

No. 28(1)/2022/AD

Date: 13.01.2023

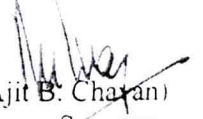
Office Order

The under mentioned transfer and postings of the employee in the same capacity, as mentioned against his names are ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1.	Shri Pavankumar Vakkalagadda	Jr. QAO (Lab)	Guntur	Hyderabad

2. Since, the Official is under request transfer, he shall not be entitled for the joining time. TA/DA etc, as admissible under the rules. The Official at para 1 above may be relieved **on or before 27.01.2023 (A/N)**. Otherwise, he shall stand relieved **w.e.f. 27.01.2023 (A/N)** automatically.

3. As per Rule 20 of CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998 "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

Copy for information to:

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(2) C.A.O

(3) Vigilance Cell  
(4) Concerned RO /  
Section

(5) P.A. to Secretary  
(6) Personal file

(7) Seniority Roster  
(8) Guard file

2231-

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
**Prabhadevi, Mumbai 400025**

No. 28(1)/2022/AD

Date: 13.01.2023

**Office Order**

The under mentioned transfer and postings of the employees in the same capacity, as mentioned against their names are ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1.	Shri Mohammed Tariq Ishtiaq	QAO (EP&QA)	Mumbai	Coimbatore
2.	Shri A. Nithyakumar	QAO (EP&QA)	Karur	Tirupur

2. The Officials under transfer shall be entitled for the joining time, TA/DA etc, as admissible under the rules. The Officials at para 1 above may be relieved **on or before 27.01.2023 (A/N)**. Otherwise, he shall stand relieved **w.e.f. 27.01.2023 (A/N)** automatically.

3. As per Rule 20 of CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998 "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

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(3) Vigilance Cell  
(4) Concerned RO /  
Section

(5) P.A. to Secretary  
(6) Personal file

(7) Seniority Roster  
(8) Guard file

222/E

**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
**Prabhadevi, Mumbai 400025**

No. 28(1)/2022/AD

Date: 10.01.2023

**Office Order**

The under mentioned transfer and postings of the Officer in the same capacity, as mentioned against his name is ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1)	Shri S. Gowrisankar	AD (EP&QA)	Mumbai	Karur

2. Since, the Officer is under request transfer, he shall not be paid TA/DA. Joining time etc as admissible under rules. The aforesaid Officer may be relieved on or before **13.01.2023 (A/N)** or otherwise, he shall stand relieved on **13.01.2023 (A/N)** automatically. He shall also be the Officer In-charge of Regional Office of the Textiles Committee, Karur from the date he reports at Karur Office.

3. As per Rule 20 of the CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998. "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government."

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

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**Textiles Committee**  
(Government of India, Ministry of Textiles)  
P. Balu Road, Prabhadevi Chowk,  
Prabhadevi, Mumbai 400025

No. 28(1)/2022/AD

Date: 01.01.2023


**Office Order**

The under mentioned transfer and postings of the employee in the same capacity, as mentioned against his name are ordered in the Public Interest and Administrative Exigency:

Sr. No.	Name	Designation	Transferred	
			From	To
1.	Shri A. K. Jain	UDC	Mumbai	Delhi-NCR

2. Since, the Official is under request transfer, he shall not be entitled for the joining time, TA/DA etc. as admissible under the rules. The Official at para 1 above may be relieved **on or before 27.01.2023 (A/N)**. Otherwise, they shall stand relieved **w.e.f. 27.01.2023 (A/N)** automatically.

3. As per Rule 20 of CCS (Conduct) Rules 1964 duly adopted and covered under Textiles Committee Employees (Conduct, Discipline and Appeal) Regulations, 1998 "No government servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.

  
(Ajit B. Chavan)  
Secretary

To

Individual concerned

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| (1) Concerned HODs | (3) Vigilance Cell            | (5) P.A. to Secretary | (7) Seniority Roster |
| (2) C.A.O          | (4) Concerned RO /<br>Section | (6) Personal file     | (8) Guard file       |